

1. REPORT OF THE LOCAL TRAFFIC COMMITTEE

The report to and minutes of the Local Traffic Committee meeting held at the Narromine Shire Council Chambers, on Monday 4 December 2017 are attached (*see Attachment No. 1*).

RECOMMENDED

That the report of the Local Traffic Committee and the recommendations from the minutes of 4 December 2017 be adopted.

2. REPORT OF THE AUSTRALIA DAY COMMITTEE

The minutes of the Australia Day Committee meetings held at Narromine Shire Council, on 11 December 2017 and 15 January 2018 are attached (*see Attachment No. 2*).

It is noted that following the meeting of 15 January 2018, the Narromine Show Girl advised she was unavailable to attend the Australia Day event.

RECOMMENDED

That the report of the Australia Day Committee and the recommendations from the minutes of 11 December 2017 and 15 January 2018 be adopted.

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD AT THE NARROMINE SHIRE
COUNCIL CHAMBERS ON MONDAY 4 DECEMBER 2017**

PRESENT: Cr Dawn Collins (Chair, Narromine Shire Council), Cr Rob McCutcheon (Local Member Representative Dubbo), Prue Britt (Roads & Maritime Services), Kerrie Murphy (Director, Infrastructure and Engineering Services, Narromine Shire Council) and Lesley-Ann Roberts (Minute Secretary, Narromine Shire Council).

IN ATTENDANCE: Angie Drooger (Roads & Maritime Services).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 9.32 am.

Special welcome was given to Roads & Maritime Services, Network and Safety Management Administration Assistant, Angie Drooger.

2. APOLOGIES

RECOMMENDED Cr McCutcheon/Prue Britt that the apology of Jane Redden (General Manager, Narromine Shire Council) and Sergeant Alan Bridge (Orana Local Area Command, NSW Police) be accepted.

3. MINUTES OF THE PREVIOUS MEETING

RECOMMENDED Cr McCutcheon/Prue Britt that the Minutes of the previous meeting of the Local Traffic Committee held on 5 June 2017 be accepted as a true and accurate record of that meeting.

4. BUSINESS ARISING FROM THE MINUTES

• **Item 4, Business Arising from the Minutes – Item 7, General Business 2) Narromine Golf Club Lease and Truck Rest Stop**

Cr McCutcheon queried whether anything further could be done in regards to the Truck Rest Stop?

Director, Infrastructure and Engineering Services advised that she would need to review previous Council Meeting Minutes, to confirm the status of this.

• **Item 4, Business Arising from the Minutes – Item 7, General Business 4) Pedestrian Crossing Dandaloo Street**

The Chair queried whether the trees to be trimmed under the lights were supposed to be stripped from the bottom up?

Director Infrastructure and Engineering Services confirmed, trees had lower limbs trimmed however, were not trimmed entirely as requested.

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD AT THE NARROMINE SHIRE
COUNCIL CHAMBERS ON MONDAY 4 DECEMBER 2017**

4. BUSINESS ARISING FROM THE MINUTES Cont'd.

- **Item 4, Business Arising from the Minutes, Item 7, General Business – 5) Dandaloo Road Signage**

It was advised the 100 km/hr signage on Dandaloo Road, has been reviewed and installed correctly.

- **Item 7, General Business, 1) Overhanging Trees on the Mitchell Highway**

A query was raised as to whether the low hanging trees on Mitchell Highway had been lopped?

RMS advised they would be undertaking these works as previously confirmed however, as works have already been programmed, they are awaiting crews to be in the area, to ensure traffic control and appropriate measures are put in place.

- **Item 7, General Business, 4) Request for Review of the Location of the Pedestrian Crossing in Dandaloo Street**

The Chair raised concerns regarding the unevenness of the pedestrian crossing in Dandaloo Street.

RMS advised that remediation works are to be undertaken in this area in the New Year, and the pedestrian crossing will be attended to at this time.

5. DECLARATION OF PECUNIARY /CONFLICT OF INTEREST

Nil

6. REPORT TO LOCAL TRAFFIC COMMITTEE

It was agreed, the response to the Report to Local Traffic Committee from RMS Network and Safety Officer Prue Britt through email correspondence, provided good summation, and as such, pending a formal review by the RMS, there may be no requirement to change the parking in Burraway Street, at the intersection with Dandaloo Street, Narromine.

The feedback provided by RMS, was regarding crash history in the Narromine CBD for the period 2012-2016. The data conveys that there have been no crashes at the intersection of Dandaloo and Burraway Streets.

It was noted, at the intersection a kerb extension with plantings is installed and is approximately 12 metres long, along Burraway Street. This provides a no parking area in excess of the 10 metres required at corners.

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD AT THE NARROMINE SHIRE
COUNCIL CHAMBERS ON MONDAY 4 DECEMBER 2017**

6. REPORT TO LOCAL TRAFFIC COMMITTEE Cont'd.

It was further noted, the intersection of Dandaloo and Burraway Streets is a 50 km/h zone and the required stopping sight distance is 48 metres. The uninterrupted sight distance provided to the east from the Give Way line on Dandaloo Street south bound exceeds 48 metres.

RECOMMENDED Crs McCutcheon/Collins that the Roads and Maritime Services review the request and respond to Council so that the correspondence can be finalised.

7. GENERAL BUSINESS

Discussion was had regarding the repositioning of the Mitchell Highway clear of Dandaloo Street, Narromine.

8. NEXT MEETING

The next Meeting of the Local Traffic Committee will be held on **Monday, 5 February 2018**, commencing at **9.30 am** in the Narromine Shire Council Chambers.

There being no further business, the meeting closed at 9.41 am.

The Minutes (pages 1 – 3) were confirmed on _____ 2018 and are a full and accurate record of proceedings of the meeting held on 4 December 2017.

CHAIR

**REPORT TO NARROMINE LOCAL TRAFFIC COMMITTEE MEETING TO
BE HELD AT NARROMINE SHIRE COUNCIL ON MONDAY, 4 DECEMBER 2017**

1. DANDALOO AND BURRAWAY STREET INTERSECTION CONCERNS

Introduction

The purpose of this report is to seek feedback from the Local Traffic Committee regarding correspondence that has been received from a concerned local with regards to the intersection of Dandaloo and Burraway Streets, Narromine.

Background

Council has received a letter from a resident, raising concerns with the apparent lack of sight distance on the corner of Dandaloo and Burraway Streets, Narromine. A copy of this correspondence is attached (**Attachment No. 1**).

Issues

The letter expresses concerns for travelling south on Dandaloo Street and giving way to vehicles that are coming from Dubbo on the highway. A snapshot of this intersection is provided below.



**REPORT TO NARROMINE LOCAL TRAFFIC COMMITTEE MEETING TO
BE HELD AT NARROMINE SHIRE COUNCIL ON MONDAY, 4 DECEMBER 2017**

1. DANDALOO AND BURRAWAY STREET INTERSECTION CONCERNS CONT.

This intersection is located on the Mitchell Highway, which is a state road. As such, it is more than likely not a matter for the Local Traffic Committee, however, is provided nonetheless to seek feedback so that the resident can be responded to.

It is stated in the letter that when travelling south, it is impossible to see what is coming without proceeding past the give way sign. It is suggested that "NO PARKING" be installed in that section for at least the last four (4) car parking spaces, on the Burraway Street side of the corner, to allow drivers to have better sight distance.

This route was driven with particular notice taken of the issues raised in the letter which was received. It is, in fact, difficult to see if there is oncoming traffic from the east. However, the lane in which the vehicle encroaches would not have traffic in it, other than from the direction in which the south bound vehicle would be in as well as vehicles traveling from the south and turning right, towards Dubbo, which is more than visible from the location in question.

Therefore, while installation of "NO PARKING" on the corner of Burraway Street would assist with sight distance to the east, there is no danger to vehicles in the absence of this "NO PARKING".

RECOMMENDATION

That Roads and Maritime Services review the request and respond to Council so that the correspondence can be finalised.

Kerrie Murphy
Director Infrastructure & Engineering Services

Attachment No. 1



November 1st 2017.

NARROMINE SHIRE COUNCIL	
FILE No.	
OWNER:	
DATE:	08 NOV 2017
INFO:	
COMMENTS:	

To the Traffic Committee,
Narromine Council.

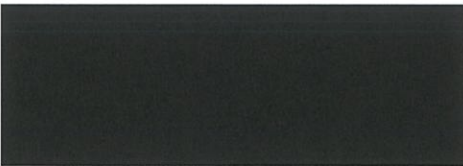
Dear Sir,

I wish to make you aware of the dangerous situation at the corner of Dandaloo Street and Burroway Street.

Cars driving south down Dandaloo Street must to give way to vehicles from Dubbo and with the cars parked right to the corner of Burroway Street it is impossible to see the vehicles approaching without driving beyond the Give Way sign.

A simple solution is to have no parking along that section for at least four car spaces so that it is a clear view of the traffic approaching. I am not alone in thinking this is a spot waiting for an accident to happen.

I write this letter as a concerned resident of Narromine and hope you will see fit to make the Roads and Traffic Department aware of this problem.



**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
NARROMINE SHIRE COUNCIL CHAMBERS ON MONDAY 11 DECEMBER 2017**

PRESENT: Cr Les Lambert (Chairman), Cr Mark Munro, Gwen Crook, Jeannette Nash, Ros Reid, Pr David Taylor, Jock Webb and Phil Johnston (Minute Secretary).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 4.30 pm.

2. APOLOGIES – Ann Louise Stonestreet

RECOMMENDED Cr Munro/D. Taylor that the apology of Ann Louise Stonestreet be accepted.

3. DECLARATION/CONFLICT OF INTEREST – Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING HELD ON 16 OCTOBER 2017.

RECOMMENDED D. Taylor/R. Reid that the Minutes of the previous meeting of the Narromine Australia Day Committee held on 16 October 2017 be adopted as a full and accurate record of proceedings of that meeting.

The Chair noted that: Several of the items contained in the minutes would be discussed during Business Arising and in going through the event plan update.

5. BUSINESS ARISING FROM THE MINUTES

Song contest- J. Webb outlined that there had been no expressions of interest at this stage for the local song contest. This would mean that no song contest would be undertaken. The suggestion of the committee and the Chair was to revisit the format and promotion of the contest in June/ July of 2018 with the potential to work with the High School on this initiative.

6. FINANCIAL REPORT – The Chair highlighted that there had been no expenditure since the last meeting. A detailed report will be presented to the January meeting. (Action P. Johnston).

7. AUSTRALIA DAY 2018 EVENT PLAN

- **Audio-** D. Taylor confirmed that the audio equipment had been ordered
- **Raffle Prizes –** Cr Lambert will organise more raffle prizes. Still to be finalised
- **Jumping Castle and Face Painting –** Staff to re-confirm Jumping Castle and Face Painting with Ivan Littlehales.
- **Woolworths – Catering -** Cr Munro to double check with Adam Morrissey at Woolworths Delroy Park regarding donation of catering supplies.
- **Cricket match –** Yet to be finalised. Cr Munro to check on progress.
- **Numbers for cake-** P. Johnston to check to see if numbers need to be purchased for cake.
- **Watermelons-** P. Johnston to check on the availability of water melons

8. GENERAL BUSINESS

There was no General Business

**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
NARROMINE SHIRE COUNCIL CHAMBERS ON MONDAY 11 DECEMBER 2017**

9. NEXT MEETING

The next meeting of the Narromine Australia Day Committee will be held on 15 January 2018 at 4.30 pm, *in the Customer Service and Payments Centre*.

There being no further business, the meeting closed at 5.15 pm.

The Minutes (pages 1 - 2) were confirmed at a meeting held on the _____ day of _____ 2018 and are a full and accurate record of the meeting held on the 11 December 2017.

CHAIR

**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
COUNCIL'S CUSTOMER SERVICE & PAYMENTS CENTRE ON MONDAY 15 JANUARY 2018**

PRESENT: Cr Les Lambert (Chairman), Cr Mark Munro, Gwen Crook, Jeanette Nash, Jock Webb, Kelly McCutcheon, Guy Marchant and Phil Johnston (Minute Secretary).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 4.30 pm.

2. APOLOGIES – Ros Reid, Pr David Taylor

RECOMMENDED Cr Munro/J. Webb that the apology of Ros Reid and Pr David Taylor be accepted.

3. DECLARATION/CONFLICT OF INTEREST – Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING HELD ON 11 DECEMBER 2017

RECOMMENDED J. Webb/ Cr Munro that the Minutes of the previous meeting of the Narromine Australia Day Committee held on 11 December 2017 be adopted as a full and accurate record of proceedings of that meeting.

The Chair noted that: Several of the items contained in the minutes would be discussed during Business Arising and in going through the event plan update.

5. BUSINESS ARISING FROM THE MINUTES

6. FINANCIAL REPORT – discussed in the event plan

7. AUSTRALIA DAY 2018 EVENT PLAN

- **Running sheet** – Committee confirmed that the Hon. Troy Grant would be welcome to take an active role in the ceremony. Committee confirmed that Cr Lambert (Chair) would be the MC for the duration of the day's activities.
- **VIP attendance** – Staff confirmed that Minister for Police & Minister for Emergency Services the Hon. Troy Grant MP will attend. Staff confirmed the Hon. Mark Coulton is unable to attend. Narromine Show Girl confirmed attendance.
- **Raffle Prizes** – Cr Lambert has arranged for over 16 businesses to donate gift certificates of \$25 - \$30 value. Gift certificates to be put into a mystery box whereby winners select an envelope.
- **Jumping Castle, Petting Zoo and Face Painting** – confirmed
- **Woolworths – Catering** - Cr Munro confirmed with Adam Morrissey that Woolworths will contribute. P. Johnston to finalise catering numbers and attendance from Adam. P. Johnston to purchase serving equipment (napkins, cutlery, plates etc.). Cr Munro to collect the platters for the Watermelon competition.
- **Cricket match** – Confirmation by committee that the Cricket match will not take place.
- **Numbers for cake**- P. Johnston to arrange for edible image for the top of the cake.
- **Watermelons**- Cr Munro confirmed Woolworths are providing the watermelons.
- **Catering proceeds** – All proceeds collected by donation for the breakfast are to be donated to Narromine Preschool.

**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
COUNCIL'S CUSTOMER SERVICE & PAYMENTS CENTRE ON MONDAY 15 JANUARY 2018**

8. GENERAL BUSINESS

There was no General Business

9. NEXT MEETING

No further meetings scheduled.

There being no further business, the meeting closed at 5.30 pm.

The Minutes (pages 1 - 2) were confirmed at a meeting held on the _____ day of _____
2018 and are a full and accurate record of the meeting held on the
15 January 2018.

CHAIR